

FORM: GIPC/RRC 2025



GHANA
INVESTMENT
PROMOTION
CENTRE

RENEWAL OF REGISTRATION FORM

UNDER THE GHANA INVESTMENT PROMOTION CENTRE ACT, 2013 (ACT 865)

INFORMATION SUPPLIED WILL BE TREATED AS CONFIDENTIAL

To be completed and forwarded to:
The Chief Executive Officer
Ghana Investment Promotion Centre
P.O. Box M193, Accra

+233 302 665 125-9

info@gipc.gov.gh

www.gipc.gov.gh

ghanagipc



gipcghana

ghanainvestmentpromotioncentre

- 1. Registered Name of Enterprise:

- 2. GIPC Certificate Number:

- 3. Head Office Location in Ghana:
 - Postal Address:
 - Plot/House No.: Street:
 - Town:
 - District:
 - Region:
 - Ghana Post GPS Address and/or Coordinates:
 - Telephone No:
 - Email:
 - Website:

- 4. Contact Person of Enterprise
 - Name:
 - Position:
 - Telephone No:
 - Email:

- 5. Authorized Agent (if any):
 - Name/Agency:
 - Telephone No: Email:

- 6. Enterprise location(s) if different from Head Office:
 - Postal Address:
 - Plot/House No.: Street:.....
 - Town:
 - District:
 - Region:
 - Ghana Post GPS Address and/or Coordinates:

- 7. Sector of operation
.....

8. Briefly describe the nature of business:

SECTION B

CHANGES IN SHAREHOLDING STRUCTURE, NATURE OF BUSINESS & INVESTMENT

9. Has there been any change(s) in shareholding? Yes No

10. If yes complete the table below

Shareholder Name			
Nationality			
Shareholding %			
Equity (USD)			

11. Has there been any change(s) in nature of business? Yes No

12. If yes, state the new business activity

13. ADDITIONAL INVESTMENT

a. Has there been any change(s) in your level of investment? Yes No

b. If yes, state the value of additional investment in US\$.....

14. Job Category	Ghanaian	Expatriate
Management
Skilled Labour
Unskilled Labour
Total

15. What major training has been provided for the Ghanaian employees in the last two years?

16. Are you facing challenges in recruiting or retaining skilled Ghanaian employees?

- Yes No

If yes, please explain:

17. What additional support would you require from GIPC to facilitate your investment and operations? (Check all that apply)

- Facilitation of land acquisition
- Assistance with work and residence permits
- Tax advice and incentives guidance
- Utility connections support
- Information on export/import procedures
- Access to finance / funding support
- Networking opportunities and business matchmaking
- Other (please specify):

18. How satisfied are you with the support previously provided by GIPC?

- Very Satisfied Satisfied Neutral
 Unsatisfied Very Unsatisfied

19. Would you like to be invited to participate in GIPC-organized investor forums or promotional activities?

- Yes No

20. Has your company entered into any technology transfer agreement?

- Yes No

If yes, give further details

Type	Duration	Particulars of Partner
.....

21. How has your business performed over the last year compared to your initial projections?

- Exceeded expectations Met expectations Below expectations
 Don't know / Prefer not to say

22. Have you expanded your operations since your last registration?

- Yes No

If yes, describe the nature of expansion (e.g., new products, markets, facilities):

.....

23. What is your anticipated investment level in the next 12 months?

- Increase Maintain current level Decrease

If increase, specify approximate additional investment (in USD):

24. Do you plan to introduce new technologies, products, or services in the coming year?

- Yes No

If yes, briefly describe:

25. Enterprise subsidiary information (If applicable)

- Does the enterprise have any subsidiary operating in Ghana?

- Yes No

If yes, please provide details for each subsidiary:

	Name	Object(s)	Location
a.
b.

26. Do you have any branches?

Yes No

If yes, state the number of branches:

(Attach details of the branch locations)

SECTION G

REGULATORY AND BUSINESS CLIMATE STRUCTURE

27. Have you experienced any challenges with government regulations, permits, or compliance since your last registration?

Yes No

If yes, please specify:

28. Which of the following factors, if any, currently affect your business operations in Ghana?

(Please rank from 1 to 5, 1 being the least severe and 5 being the most severe)

	1	2	3	4	5
Access to finance					
Access to skilled labour					
Infrastructure (Power, Water, Transport)					
Regulatory environment					
Taxation					
Land acquisition					
Currency Stability (Exchange Rate)					
Other (please specify)					

29. Are there specific policy or regulatory changes that would improve your business operations in Ghana?

DECLARATION & SUBMISSION

I/We hereby declare and affirm that the information provided above is true, complete, and accurate to the best of my/our knowledge, information and belief. I/We understand and accept that any false and/or misleading information provided may constitute grounds for rejection or cancellation of registration and may also attract legal or administrative sanctions in accordance with applicable laws.

Signature: Name: Date:

DOCUMENTS CHECKLIST

Please upload/attach the following:

- Evidence of Payment
- Most recent Pay As You Earn (PAYE) schedule
- Evidence of Change in Company Name (If Applicable)
- Change Profile (If applicable)

PAYMENT DETAILS

Account Name: GIPC IGF Collections Account

Account Number: 1112106472901(GHS)

Account Number: 5112106472901(USD)

Bank Name: National Investment Bank

Bank Branch: Osu

Swift Code: NIBGGHACXXX

Sort Code: 05-01-11

FOR GIPC USE ONLY

Received by: Date:

Comments: